

## MINUTES OF THE MEETING OF CLIFTON PARISH COUNCIL HELD ON THURSDAY 8<sup>th</sup> NOVEMBER 2018 AT 7.30pm AT CLIFTON COMMUNITY CENTRE.

Councillors Present: Mr R. Dart (Chairman), Mr. B Livesey (Vice Chairman), Mr M. Ephgrave, Mr S Langton, Mrs. P Livesey, Mr A. Cree, Dr R Puritz, Mr M Talbot and Mrs J Lanham.

Also Present: Mr Peter Williams, Mrs D. Talbot and Mr P. Griffiths.

Minutes taken by Mrs Kerri Kilby (Clerk)

A one-minute silence was observed for ex Councillor Bob Loadsman, who passed away recently.

### **843 Apologies for Absence.**

Apologies were received from Cllrs Mr I. Pacey and Mrs E Smith and CBC Cllrs Mr I Dalgarno, Mr R. Wenham and Mr D. Shelvey

### **844 Declarations of Interest.**

The Chair reminded the members of their obligation to declare any matters of interest now or if they arise, during the meeting. None were received.

### **845 Public Forum –** The meeting was adjourned to allow members of the public to speak

Mr Williams raised concerns regarding the road works being carried out on Grange Street. He advised that what had been carried out had been done well, however, he believed some of the work agreed had not been done. A crossing by the pond and the 20mph had been missed off the schedule. He believed the yellow lines needed to continue to the junction. The pathway had been tarmacked, however, it had not been taken to the end of the pond. No barrier between the pathway and road had been erected and as this was a safer route to school, it was not for children to use.

Broad Street, Grange Street and Church Street should have 5 assisted crossings (pavements lowered and coloured tarmac). Not all crossings included in new plans.

Cllr Langton advised that the Safer Route to School area around Samuel Whitbread School to be completed first. The CBC staff now responsible for the work being carried out, were not involved initially. Cllrs Langton and Dart to meet with Charlotte Dunham to talk through missing work and query costs involved.

### **846 Crime/Police Report**

No Crime Statistics were received for Clifton for October.

**Acknowledgement of receipt of OPCC November Newsletter** – No action required.

Cllr Dart read out an email received regarding the drug problem in Clifton and what the Police have achieved.

Correspondence had been received from Police advising that they were not happy that the Youth Shelter had been replaced. Cllr Dart advised that while the shelter was missing, drugs were being dealt in the children's play area.

An email had been received from Inspector Nick Masters advising that he had not been happy about a Clifton Chronicle article that stated that the Police were not helpful with ridding the village of ASB. Cllr Dart responded apologising and advised that the article had been written prior to communication taking place with the Police. This was now not the view of the Council. Inspector Nick Masters advised that he understood.

Cllr Dart responded to a resident who emailed the Council stating her dismay that her son was being stopped by the Police and being searched for drugs.

A WhatsApp group has been formed to report low level crime happening in the Village. It was pointed out that all Crime must also be reported to 101.

**847 CBC Report.** – No CBC Councillors present at meeting.

The Parish Council thanked Cllr Dalgarno for his help at the recent DMC meeting regarding the proposed development at the southern end of Hitchin Road. Concerns were raised about it being an inappropriate development outside of the Village envelope and would cause traffic problems. CAG, the Parish Council and Cllr Dalgarno all spoke against the development, however, the Committee approved the application.

For reference for future development applications, CBC have not taken into consideration the overdevelopment of the whole area and the Local Plan, however, they did take notice of the NPPF.

Cllrs Mrs Livesey and Talbot have made a report on trees around the village to pass to Cllr Dalgarno for his meeting with CBC tree warden, to talk through works required to trees.

Possibility of £3,000 available through S106 money for replacement trees.

**848 Minutes**

The consideration and approval of the minutes of the Parish Council meeting held on 11<sup>th</sup> October 2018 as a true record of proceedings. Item 819 – incorrect spelling of Rev. Topley's name from 'Caron to Caren'.

**RESOLVED:** With the amendment above, minutes of the Parish Council meeting held on 11<sup>th</sup> October 2018 approved and signed by the Chairman as a true record of proceedings.

**849 Matters arising from those minutes**

The bouncy castle charge for regular users of the Community Centre is now not required as Dinky Ducks will no longer require the use of the hall on a regular basis.

**850 Correspondence.**

Members were asked to consider the following correspondence received:

- **Acknowledgment of receipt of November issue of The Bugle.** The Council acknowledged receipt. No action required.

**851 Community Centre Matters**

Cllr Dart advised of the following:

- An enquiry has been sent to Steven Knott with regards to replacement costs for new water heaters, replacement down light bulbs and replace strip-lights with LED's. Possibility of use of S106 money for replacements of the lights due to being an upgrade.
- Adrian Crawley to collect leaves from car-park as part of his annual contract.
- New Christmas tree lights purchased.
- New litter bins have been installed on the Playing Field.
- Signs on the Youth Shelter advising that the area is covered by CCTV to be erected next week.
- Central Bedfordshire Council to be contacted regarding use of S106 money for replacing of fire doors.

To ratify recommendations contained within the minutes of the Playing Field and Community Centre Committee meeting of 1<sup>st</sup> November 2018 – **RESOLVED:** Council ratified the Committee recommendations contained within these minutes.

**852 Highway Matters**

Cllr Langton reported the following.

- Two suppliers of VAS tops have not responded to enquiries sent. A third company has replied and Cllr Langton is in discussion as to best solution for new VAS tops.
- Pond has now been cleared. The Council thanked all volunteers for their help. Siltex has been administered and Craig Siddle contacted regarding the removal of the rubbish sacks.
- The two WW1 Tommy silhouettes have been erected at the War Memorial. Cllr Langton thanked Cllr Pacey and Talbot.
- The baskets have been hung at the War Memorial ready for Remembrance Sunday. The baskets have been covered with knitted and crocheted red poppies for the Centenary. Letter of thanks to be sent to the WI for their work in making the baskets look spectacular.
- A meeting with the Beds Police and Crime Commissioner, Katheryn Holloway, on 26<sup>th</sup> November 2018 is to be attended by Cllrs Langton and Dart. A public meeting will be held earlier that day should any other Councillor wish to attend.

To ratify recommendations contained within the minutes of the Highways Committee meeting of 1<sup>st</sup> November 2018 – **RESOLVED: Council ratified the Committee recommendations contained within these minutes.**

### 853 Planning Matters

Cllr Talbot advised that he met with Mears and two members of CAG to changes to their plans. They advised that they may include a slight narrowing of the road and raised platforms to help with traffic calming, however, they would not stop up the middle section to make it a no through road. They would consider adding harsher granite sets to calm traffic.

They advised that there was no joined approach to alleviate the flooding issues raised.

Regular meetings to take place with the site manager and Parish Council. Building to commence in March 2019. Mears have agreed that no HGV's will access through the village, all works traffic to use New Road. Mears have also agreed that they will use Cherry Trees as part of the landscaping and will match the lamp posts with the rest of the village.

The Council expressed their desire for more bungalows to be included in future developments, this would then potentially free up housing for families.

Cllr Langton visited the new development in Silsoe and reported that the area was more appealing to look at. Even with more developments being proposed in Clifton, the village could still remain pleasant to live in.

**Consideration of responses to planning applications** – The Council approved responses to the planning applications below.

- **CB/18/03456/FULL: 81 Shefford Road, Clifton** – Two storey side and single storey rear extension. – **No Objection raised**, however, the neighbouring resident is concerned that the build will be closer to their property. Parish Council to monitor site and report any discrepancies to Central Bedfordshire Council.

### 854 Parish Council Forum Report

Cllr Talbot and the members of the Parish Council Forum met and are keen to continue with meetings once a month. The meeting proved useful with differing views, with regards to planning, being expressed by Councillors. Clophill Cllrs being of a younger age, they were keen to see developments being built near Clophill.

Priorities were set as follows:

Meeting with CBC Highways.

Neighbourhood plans to be discussed.

Neighbourhood Policing – with villages doing more themselves.

Henlow, Meppershall and Northall to be invited to join the Forum.

All members agreed that not enough feedback was being received from Central Bedfordshire Council.

## 855 Finance Matters

| PAYEE                       | DESCRIPTION                   | NETT AMOUNT    | VAT DUE     | TOTAL          | MULTIPLE INV. TOTAL | CHQ NO  |
|-----------------------------|-------------------------------|----------------|-------------|----------------|---------------------|---------|
| R. Anderson                 | October Salary                | 0.00           | 0.00        | 0.00           |                     | B.Trans |
| K.Kilby                     | October Salary                | 0.00           | 0.00        | 0.00           |                     | B.Trans |
|                             | <b>Total October Salaries</b> | <b>1526.62</b> | <b>0.00</b> | <b>1526.62</b> |                     |         |
| HMRC                        | PAYE Tax October              | 167.20         | 0.00        | 167.20         |                     |         |
| HMRC                        | Employee NIC October          | 39.52          | 0.00        | 39.52          |                     |         |
| HMRC                        | Employer NIC October          | 45.44          | 0.00        | 45.44          |                     |         |
| HMRC                        | NIC Employment Allowance Oct  | -45.44         | 0.00        | -45.44         | <b>206.72</b>       | B.Trans |
| Adrian Crawley              | Grass Cutting October         | 333.33         | 0.00        | 333.33         |                     | 102805  |
| D.J. Granger                | Repair to fence Inv 18871     | 120.00         | 24.00       | 144.00         |                     |         |
| D.J. Granger                | Grass Cut Cemetery Inv 018905 | 172.90         | 34.58       | 207.48         |                     |         |
| D.J. Granger                | Grass Cut Inv 018916          | 608.00         | 121.60      | 729.60         | <b>1081.08</b>      | 102806  |
| Herts Supplies              | Stationery & Cleaning Prods   | 121.27         | 24.25       | 145.52         |                     | 102807  |
| K.Kilby                     | October Expenses              | 55.03          | 0.00        | 55.03          |                     | 102808  |
| Tesco Mobile                | Clerks phone                  | 9.00           | 0.00        | 9.00           |                     | DD      |
| B. Livesey                  | Planting Expenses             | 17.22          | 2.89        | 20.11          |                     | 102881  |
| Total October 2018 Payments |                               | 3170.09        | 207.32      | 3377.41        |                     |         |

The Council **APPROVED** with 1 ABSTENTION payment of outstanding invoices produced by the Clerk.

### Balance Sheet as of 31<sup>st</sup> October 2018.

Copies of the balance sheet of 31<sup>st</sup> October 2018 were disseminated to all members. No questions were raised.

## 856 Items for Future Agendas. – None.

## 857 Next meeting dates –

Thursday 22<sup>nd</sup> November – Highways Committee at 7pm and PF&CC Committee at 8pm

Thursday 29<sup>th</sup> November – Planning Committee at 7pm (*if required*) and Finance Committee 7.45pm

Thursday 13<sup>th</sup> December – Full Council at 7.30pm.

Meeting closed at 8.55pm

Signed \_\_\_\_\_ Date: \_\_\_\_\_