

MINUTES OF THE MEETING OF CLIFTON PARISH COUNCIL HELD ON THURSDAY 8th
February 2018 AT 7.30pm AT CLIFTON COMMUNITY CENTRE.

Councillors Present: Mr. B Livesey (Chairman) Mr R. Dart (Vice Chairman), Mrs J Lanham, Mrs. P Livesey, Mrs E Smith, Mr M Talbot, Mr S Langton, Mr P. Lawrence, Mr I. Pacey, Mr A. Cree, and Mr M. Ephgrave.

Also Present: CBC Councillors Mr I Dalgarno and Mr D. Shelvey, Mr P. Williams, Mr J. English (Clifton Action Group) and three residents.

Minutes taken by Mrs Kerri Kilby (Clerk)

582 Apologies for Absence – Cllr Dr R Puritz and CBC Cllr Mr R. Wenham.

583 Declarations of Interest – The Chair reminded the members of their obligation to declare any matters of interest now or if they arise, during the meeting.

584 Public Forum – The meeting was adjourned to allow members of the public to speak

Mr Williams enquired regarding discrepancies on the on line planning application for the New Road development and enquire as to why he was not consulted, when his address was listed as a consultee. He was advised that Central Bedfordshire Council ('CBC') made the decision as to who was consulted on planning applications. CBC Cllrs to make enquiries.

Mr Williams advised that he had been advised that developments can be declined on the grounds of 'Serious traffic issues'. Unfortunately, no-one could advise what serious traffic issues were.

585 Presentation by Mr John English of Clifton Action Group

Mr English gave a presentation to the Parish Council about the newly formed Clifton Action Group ('CAG'), to be a part of the Clifton Residents Association ('CRA'). They were to consider all developments proposed for Clifton and then submit a response on behalf of the village.

The first meeting is Tuesday 13th February at 7.30pm at the School hall. They will then meet at the Community Centre on Monday evenings. The group is still looking for volunteers.

The Parish Council will work with both the CAG and CRA to benefit the village.

586 Crime/Police Report –

Crime Statistics for Clifton were disseminated to all Councillors prior to the meeting.

The Council were advised that contact had been made with the PCSO responsible for the village. She advised that due to time constraints, it would not be possible to attend Council meetings. The Police Priority meeting held every three months was organised to enable all Councils to discuss their village's priorities. The Clerk advised that she could contact the PCSO should a Councillor not be available to attend the meeting.

587 CBC Report – Cllrs Dalgarno and Shelvey reported the following:

- Cllr Shelvey advised on the following:
- CBC were holding a drop in session in Arlesey to discuss Neighbourhood Plans.
- CBC were asking for nominations to the Cheering for Volunteering award. The Parish Council to make nominations. Closing date is 2nd April 2018.

Tickets for the event are now available at no cost.

- The Great British Spring Clean is to take place on the weekend of 2nd to 4th March. Clifton is to take part.
- Outside of the Great British Spring Clean, any areas that required litter picking to be reported to CBC.
- Community Grant Scheme – Grants of between £2,000 and £10,000 are available to residents recently home from hospital, to help towards living independently. Footpaths have been inspected with regards to removal of overgrowing weeds and repairs required.
- Following a recent consultation on the CBC budget, residents supported a 1.5% increase with a 3% increase in adult care. The Executive Committee approved budget increase of 4.5%.
- Cllr Dalgarno advised on the following:
 - A consultation is to take place on changes to bin collections. Consultation to commence on 20th February and will last for 12 weeks. Options will be given to save money. A need for an increase in re-cycling to reduce costs.

588 Minutes –

The minutes of the meeting held on 11th January 2018 were confirmed by the members and signed by the Chair.

589 Matters arising from those minutes –

Cllr Dalgarno advised that he had contacted Mr Nick Carofalo from CBC regarding the replacement VAS's and was awaiting a response.

Cllr Dart has a print out of all outstanding S106 money available. To be deferred to a meeting to discuss. Cllrs Livesey and Dart to meet with Lisa White from CBC to ascertain exactly what the money can be spent on.

590 Correspondence –

Members were asked to consider the following correspondence received:

- **Acknowledgement of CPRE newsletter for 2017.** – No action required.
- **Consideration of correspondence regarding 'Great British Spring Clean 2018'.** – Clifton to take part. **ACTION: Cllr Dart to organise volunteers. Clerk to submit Councils interest to CBC.**

591 Community Centre Matters –

The Clerk advised that the re-location of the dog bin on the Playing Field had been requested and was awaiting response.

Approval of Clifton Action Group using Community Centre free of charge for meetings

– After a brief discussion Councillors unanimously approved CAG using the Community Centre free of charge for meetings.

Cllr Lawrence left the meeting.

The Council discussed charities holding events to raise money using the Community Centre at a discounted rate of £13 per hour. The Council agreed with this decision, to be deferred to the next PF & CC Committee meeting. Also to advise that a Small Grant (S137), may be available.

Cllr Lawrence returned to the meeting.

These minutes remain unconfirmed until they are approved by the members and signed by the Chair

The minutes of the Playing Field and Community Centre Committee meeting held on Monday 18th January 2018 were ratified unanimously by the Council.

592 Highway Matters –

S106 would possibly not be available to erect Wooden posts on grass verges throughout the village. Possibility of Rural Match Funding.

Weeds were still encroaching on the pavement on New Road.

Cllr Livesey enquired on update on lights out in the village. Council was advised that CBC had ordered the new lights and would be replaced as soon as possible.

The minutes of the Highways Committee meeting held on Monday 18th January 2018 were ratified unanimously by the Council.

593 Planning Matters –

Consideration of responses to planning applications – The Council delegated authority to the Planning Committee to submit responses the planning applications below.

- **CB/18/00098/FULL: Annexe, Harbrook Farm, 32 New Road, Clifton** – Single storey side extension, roof lift to provide increase in first floor living space. – **Defer to Planning Committee.**
- **CB/TCA/18/00003: 35 Church Street, Clifton** – Works to trees in a Conservation area. Prune 1 Arcacia, 1 Birch, 1 Plum & 1 Cedar Tree within the rear garden. – **No comment deemed necessary.**
- **CB/TCA/18/00020: 33 Church Street, Clifton** – Works to trees within a Conservation area: Re pollard 1 Willow tree (prune back to previous pruning points). Located within the rear garden. – **No comment deemed necessary.**
- **CB/18/00192/OUT: Clifton Farm, Church Street, Clifton** – Outline Planning Application – Residential development of The Paddocks, Clifton Farm Barns Road, Clifton SG17 5EX with the erection of 7 detached and 7 semi-detached/terraced assisted houses. – **Defer to Planning Committee.**
- **CB/18/00284/FULL: Land between 5 & 6 Chapel Close, Clifton** – Erection of one, single storey dwelling. – **Defer to Planning Committee.**

Consideration of response to Central Bedfordshire Councils Local Plan or delegate authority to respond to Planning Committee – The Council delegated authority to the Planning Committee to submit response to the Local Plan.

Cllrs Dalgarno and Shelvey left the meeting.

594 Finance Matters –

PAYEE	DESCRIPTION	NETT AMOUNT	VAT DUE	TOTAL	MULTIPLE INV. TOTAL	CHQ NO
R. Anderson	January Salary	0.00	0.00	0.00		B.Trans
K.Kilby	January Salary	0.00	0.00	0.00		B.Trans
	Total Salaries	1487.27	0.00	1487.27		
HMRC	PAYE Tax	164.80	0.00	164.80		

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HMRC	Employee NIC	39.83	0.00	39.83		
HMRC	Employer NIC	45.80	0.00	45.80		
HMRC	NIC Employment Allowance	-45.80	0.00	-45.80	204.63	B.Trans
SA Ferguson	Litter Collection December	70.00	0.00	70.00		102726
CPRE Bedfordshire	Planning Workshop	145.00	0.00	145.00		102727
Herts Supplies	Cleaning Products	134.09	26.82	160.91		
Herts Supplies	Credit for incorrect item	-29.46	-5.89	-35.35	125.56	102728
BATPC	Data Protection Training	10.00	0.00	10.00		102729
Lincat Ltd	Replacement Filters	126.25	25.25	151.50		102730
Central Beds Council	Copy of Local Plan	10.00	0.00	10.00		102456
Npower Ltd	October - Nov Electricity	111.49	22.30	133.79		102731
K.Kilby	January Expenses	44.00	0.00	44.00		102732
Bedford Borough Council	Waste Collection Dec - Mar	70.72	0.78	71.50		102733
Total January 2018 Payments		2383.99	69.26	2453.25		

The Council unanimously approved payment of outstanding invoices produced by the Clerk.

Approval of attendees and fees for CPRE planning workshop – The Council approved 5 Councillors attend the CPRE planning workshop at a cost of £145.00.

595 Items for Future Agendas – None.

596 Next meeting dates –

Thursday 15th February – PF&CC Committee at 7pm, Highways at 8pm and Planning at 9pm

Next Full Council meeting Thursday 8th March 2018 at 7pm.

Annual Parish meeting Thursday 8th March 2018 8pm

Meeting closed at 9.15pm

Signed _____ Date: _____